## RESPONSIBILITIES OF TRIP CHAPERONES

Chippewa Valley Schools appreciates your willingness to assist us by serving as a chaperone for this sponsored trip. In accordance with Board policy, we wish to inform you of the policies and procedures that will govern this trip and with which you are expected to comply.

A. The trip leader(s) are responsible for ensuring that the purpose of the trip is achieved.

B. The trip leader(s) will provide you with detailed information about the trip. Please obtain answers from the trip leader to any questions you have concerning the purpose or the trip procedures.

C. The students on the trip are governed by the District's Code of Conduct. Your responsibility is not to invoke discipline on a student, except in cases of imminent threat to that student's or other people's safety or well-being, but to report any student behavior problems or any inappropriate conduct to the trip leader as soon as possible.

D. From departure to return, chaperones and staff member's responsibilities are continuously in effect, unless specifically released from those responsibilities for a designated period of time by the trip leader(s).

E. The consumption of alcoholic beverages is not permitted at any time from departure to return.

Thank you again for your help, and we hope you enjoy this activity with our students.

Chaperone Name (Printed): _____

_____ _____

Chaperone's Signature Date

New York City - Band/Choir March-April 2024

_____ _____

Activity Name Date

Student Name (Printed): _____

**Return form to the trip leader(s).**